

Awards Committee – Standard Procedure

I. Ruling on ISBM awards

The ISBM ruling on the awards is as follows (quotes from the ISBM Bylaws).

ISBM Bylaws, Article V

Section 1, Awards.

The Awards Committee will be comprised of the President, the immediate Past President and the President-elect. The Awards Committee will select deserving individuals who may receive the Distinguished Scientist Award, Distinguished Career Contribution Award, Outstanding New Investigator Award and other honors provided by the ISBM, except the Early Career Awards. The immediate Past President of the ISBM will chair the Awards Committee.

Section 3, Education and Training.

The Education and Training Committee <....> will have responsibility of selecting the recipients of the Early Career Awards.

Awards

ISBM has presented or may present the following awards: Lifetime Achievement Award (starting 2012), Distinguished Scientist Award, Outstanding New Investigator Award, Early Career Award, Distinguished Career Contribution Award, and Contributions to International Collaborations Award (starting 2014)

More than one awardee may be selected for each award. The maximum number of Early Career awardees is 10. There is no need to select awardees for each award on each occasion.

Occasion

Award recipients are recognized at the Opening Ceremony of the International Congress of Behavioral Medicine (ICBM).

Eligibility criteria

There are two categories of awards:

- *Scientific awards.* These awards recognize scientific merits, in relation to the stage of a scientific career. Within each stage individuals can be recognized for their scientific merits. Awards in this category are: Lifetime Achievement Award (starting 2012), Distinguished Scientist Award, Outstanding New Investigator Award, and Early Career Award.
- *Service awards.* These awards recognize excellence in achievements and contributions to the development of the field of behavioral medicine. There are separate awards for contributions at national or regional level, and contributions with regard to international collaboration. Awards in this category are: Distinguished Career Contribution Award, and Contributions to International Collaborations Award.

Selection for the various awards is based on the following criteria.

Scientific awards

- Lifetime Achievement Award

This award recognizes substantial contributions to behavioral medicine over the whole of a career. Recipients are recognized for distinguished scholarly contributions to the science of behavioral medicine across a productive career.

- Distinguished Scientist Award

This award recognizes distinguished theoretical or empirical contributions to behavioral medicine. Recipients have made several outstanding contributions to the science of behavioral medicine.

- Outstanding New Investigator Award

This award recognizes an outstanding contribution by a new investigator to the science of behavioral medicine. Recipients have made a specific, outstanding contribution to the science of behavioral medicine, and are more experienced than those who apply for the Early Career Award.

- Early Career Award

This award recognizes an important contribution to the science of behavioral medicine at an early career stage. Applicants should be no further than seven years after their highest degree and/or have held a faculty or professional position for no more than seven years.

Service awards

- Distinguished Career Contribution Award

This award recognizes a distinguished career as a leader in the field of behavioral medicine. Recipients have made distinguished contributions at national or regional level to the development of behavioral medicine. Contributions can be to behavioral medicine as a clinical field or as a field in public health and health promotion; to teaching of behavioral medicine; or to mentoring in the field of behavioral medicine.

- Contributions to International Collaborations Award

This award recognizes important contributions to facilitate international collaboration in the field of behavioral medicine. Recipients have made distinguished contributions to facilitate collaboration between ISBM member societies, or between ISBM and organizations outside ISBM.

II. Standard procedure for all awards (except Early Career Awards)

1. One year before the ICBM:

- Via the Secretary, the Chair of the Awards Committee (AC Chair) requests ISBM Member Societies to nominate deserving individuals (name, brief curriculum vitae, and brief statement of grounds).
- Members of the Awards Committee generate among themselves suggestions for deserving individuals.

2. Four months before the ICBM

- Members of the Awards Committee make the selection of awardees. Primary selection criterion is the quality of the contributions to behavioral medicine of the potential awardee. A secondary criterion is a balanced representation of region of the world, gender, and scientific background (basic mechanisms, clinical research and public health research).
- The AC Chair informs the awardees.
- The AC Chair arranges for the award plaques to be made; expenses are covered by ISBM.

3. At ICBM

- The AC Chair presents the awards at the Opening Ceremony.
- The awardees are listed at the ISBM website and in the Program Book.

III. Standard procedure for Early Career Awards

1. At the time of the ICBM call for abstracts

- The Chair of the Education and Training Committee (E&T) makes the call for applications. The call for applications is announced in the ICBM call for abstracts.
- The Early Career Award consists of a certificate and a financial award (the amount is determined by the ISBM Board).
- Applicants should be no further than seven years after their highest degree and/or have held a faculty or professional position for no more than seven years.
- Applicants must submit an abstract of empirical work, and they must be the first or only author of the abstract.
- Applicants should submit their abstracts in the usual way. At the link indicated on the ICBM website, they should submit a copy of the abstract as well as a brief curriculum vitae (no more than 4 pages) and a detailed personal letter.
- The deadline is the same as the deadline for submitting abstracts.

2. At the latest at the deadline for the announcement of acceptance/rejection of ICBM abstracts

- The applications with all supporting documents are sent by the congress bureau to the E&T Chair. Abstracts are rated by the E&T Chair with members of the E&T committee, with additional raters solicited among senior ISBM members (e.g. track (co-)chairs) as well as INSPIRE chair or co-chair.
- At the latest one month after acceptance/rejection of abstracts, the selection of up to 10 awardees is completed by the members of the E&T committee, in coordination with the chair of the Awards Committee.
- Criteria for selecting awardees are (1) rating of the abstract, (2) the curriculum vitae, and (3) a balanced representation of region of the world, gender, and scientific background (basic mechanisms, clinical research and public health research). Priority may be given to applicants from countries and institutions with limited resources.
- The E&T Chair informs the awardees.
- The Treasurer coordinates the transfer of the financial award, with support from the E&T Chair.
- As awardees may need the financial award to be able to participate in ICBM, this announcement and the financial award should be received on time by the awardees, allowing them to make their travel arrangements. The early bird rate should be available to awardees even after the early bird date has passed, since the transfer of international funds sometimes takes longer than expected.
- The Congress Bureau designs and produces the certificates, in consultation with the E&T Chair; expenses are covered by ISBM.

3. At ICBM

- The E&T Chair presents the awards at the Opening Ceremony.
- The awardees are listed at the ISBM website and in the Program Book.